

Request for Proposals

**Saluda Confluence Recreation Area Trails
Phase 2 Trail Build**

RFP # 2023-5

November 8th, 2023



**UPSTATE GREENWAYS AND TRAILS ALLIANCE
701 EASLEY BRIDGE RD
STE 6070
GREENVILLE, SC 29611**

STATEMENT OF WORK

Project Background

The Upstate Greenways and Trails Alliance (UGATA) has partnered with private landowners and other stakeholders to build a network of mountain biking and hiking trails near the Saluda River in western Greenville County. With approximately 10 miles of trails already constructed, UGATA seeks to construct an additional three miles of multi-use trails.

UGATA is a nonprofit organization with a limited budget and prides itself on being a good steward of its financial resources. Funding for this project comes from a Recreational Trails Program grant from the State of South Carolina.

Project Description

Phase 2 proposes the addition of approximately three miles of new mountain biking and hiking trails to the existing 10-mile trail network.

UGATA is requesting a proposal for providing professional trail construction services in relationship to the Saluda Confluence Recreation Area. The specific description and components are listed under the General Requirements section.

Project Location

The Saluda River Confluence Recreation Area is located on Anders Rd in Greenville County. All new trails are to be constructed in the yellow highlighted area in Exhibit A following a route that has been flagged. The location of the project staging area and existing trails are outlined in Exhibit A.

General Requirements

The intent of these requirements is not to give all technical specifications, but instead to give general requirements such that the prospective vendor will be able to make a proposal to UGATA. It is expected the successful vendor must professionally perform a quality job in accordance with UGATA's direction/standards. The vendor must furnish all labor and transportation necessary to perform the work specified in this request. Any additional work required to complete the following tasks and not specified below is considered incidental and no additional payment will be made.

The project requirements, options and expectations are:

1. Provide complete construction of approximately 3.0 miles of single track trail, following US Forest Service Trail Class 3 Design Parameters, suitable for mountain biking and hiking. The trail shall consist of a loop in the yellow-shaded area of Exhibit A and connect to the existing trail network. The trail design shall not include any bridges or other wooden structures. Any wet drainage crossings shall consist of native rock armoring.
2. Technical bike trails and features must be designed and constructed in accordance with best practices established by recognized trail organizations.
3. Basic trails and trail structures must be designed and constructed in accordance with the STANDARD SPECIFICATIONS FOR CONSTRUCTION OF TRAILS AND TRAIL BRIDGES ON FOREST SERVICE PROJECTS (2014 Edition). The following link is provided for reference:
<https://www.fs.usda.gov/sites/default/files/trail-specifications.pdf>
4. All access and construction must stay within the boundaries specified by UGATA. Private property boundaries must be respected.

Firm Requirements

1. Proven experience in design in the natural environment and recreational areas
2. Proven experience working with a non-profit organization to build mountain biking and hiking trails as part of a public-private partnership
3. Prior experience with working with UGATA is desirable
4. Mandatory Insurance Coverage: The firm shall procure and maintain insurance coverage for occurrences during the Term of the Agreement against any claim for injuries to persons or damages to property which may arise from, or in connection with, the performance of services or delivery of goods by the Supplier, its employees, agents, contractors, or representatives. Such insurance shall be in the following minimum amounts:
 - a. Commercial General Liability: \$1,000, 000.00 per occurrence
 - b. Comprehensive Motor Vehicle Liability: \$1,000,000.00 per occurrence
 - c. Workers Compensation: Statutory limits

Period of Performance

The performance period is anticipated to be December 15, 2023 - May 14, 2024. Work will be inspected on an as needed basis.

Acceptance and Payment

Upon acceptance of the vendor's proposal, by UGATA, a Notice to Proceed will be issued. Once the Notice to Proceed is issued the vendor can begin performing services. Progress will be evaluated in accordance with the terms and conditions of this contract. Upon satisfactory completion of work, the vendor must invoice UGATA.

All invoices must display the purchase order number when submitting for payment. Payment will be made via check issues by UGATA.

UGATA's Executive Director will be designated by UGATA at the time of Award to administer the contract and approve invoices. Changes to the terms of the contract will require approval from UGATA. All questions must be directed to the Executive Director. The vendor must designate a person to act as a contact for the project.

Proposal Submittals

The proposals must include the following related to the scope of work:

1. Cover letter
2. Resume that outlines:
 - a. Design-build team
 - b. Experience
 - c. References
3. Examples of past work (photos and narratives)
4. Proposed costs (itemized)
5. Estimated timeline

Ranking and Award Criteria

Proposals will be reviewed and ranked based upon past experience/performance in relation to the scope of work and ability/capability to perform the work.

UGATA reserves the right to negotiate costs to keep the operations within budget.

UGATA reserves the right to reject any and all proposals based on past performance or capability to perform the work.

Submit proposals in electronically to mflege@ugata.org no later than November 30, 2023.

Questions and Clarifications:

If you have any questions or need clarifications regarding the RFP, submit them via email to Matthew Hudson-Flege (mflege@ugata.org) by November 17th at 5:00PM Eastern Standard Time. Questions and their answers will be published on our website.

Important Dates

RFP Issue Date: November 8th, 2023

Questions and Clarification Deadline: November 22nd, 2023

Proposal Submission Deadline: December 6th, 2023

Project Start Date: December 15th, 2023

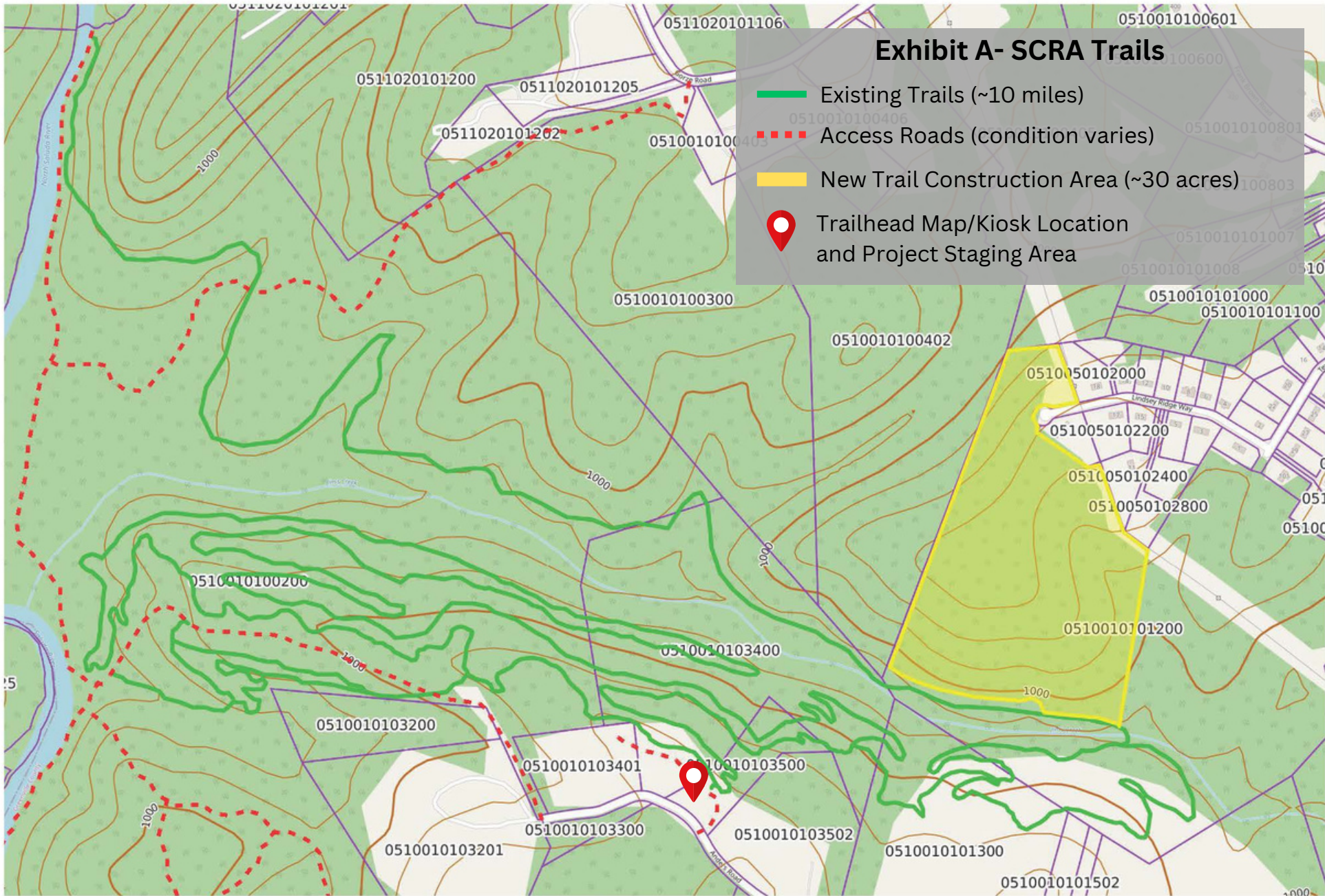
Project Completion Date: May 14th, 2023

Contact

Matthew Hudson-Flege, Executive Director

Upstate Greenways and Trails Alliance

mflege@ugata.org



Mercator Projection
 WGS84
 UTM Zone 17S
 CALTOPO



Parcels (c) LandGrid

